

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMITTEE HELD ON THURSDAY, SEPTEMBER 19, 2019, AT 4:00 P.M. IN THE CITY MANAGER CONFERENCE ROOM, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA**

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**I. CALL TO ORDER**

Chair Raft called the meeting to order at 4:00 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Raft (Chair); Council Member Tenice Johnson (Alt. Committee Member); City Manager Starr; Senior Management Analyst Fuentes; Executive Director of Public Safety/Police Chief Avels; Public Works Director/City Engineer Castillo; Assistant Director of Housing/Planning Manager Caldwell; Public Works Superintendent Mendez; Facilities/Grounds Superintendent McGehee

Absent: Council Member Martinez (Committee Member) (excused); Director of Community Development Diaz

**III. APPROVAL OF MINUTES**

The Committee approved the minutes of the August 15, 2019 meeting.

**IV. PUBLIC COMMENT — None**

**V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS**

**A. OPERATIONS**

**1. MAINTENANCE ACTIVITIES**

An Operations Activities Report for the past month was included with the agenda. There were no questions or issues with the report.

**2. ADDITIONAL ITEMS — None**

**B. FACILITIES AND GROUNDS**

**1. MAINTENANCE ACTIVITIES**

A Facilities and Grounds Activities Report for the past month was included with the agenda. There were no questions or issues with the report.

**2. ADDITIONAL ITEMS — None**

**C. ENGINEERING DIVISION ITEMS**

**1. Petition to Permanently Block and Dismiss the Permit Parking Petition for 9700 and 9800 Block of Fremont Avenue**

Public Works Director/City Engineer Castillo stated that staff's recommendation is to not allow for permit parking for reasons discussed in the memo that was provided to council. The Committee concurred.

## **VI. POLICE DEPARTMENT UPDATE/ITEMS**

Executive Director of Public Safety/Police Chief Avels stated a container has been provided for the security company at the Transcenter, so they will no longer be working out of the trailer. The guards will transition to using a three-wheeled Segway because it is a better way to patrol and guard the entire 20-acre property. They will continue to deal with the homeless at the Transcenter.

Lieutenant Kumanski has been working with the San Bernardino County Transportation Authority (SBCTA) on an agreement regarding code of conduct that would allow Penal Code 640 signs to be posted, which applies to specified acts committed in or on a facility of the public transportation system.

City Manager Starr stated that the City is going to be enhancing maintenance efforts at the Transcenter. Public Works Superintendent Mendez will be setting up a crew to work at the transcenter on a daily and weekly basis, which includes graffiti clean-up, trash pickup, and power washing. The City will be requesting authorization to purchase a ready-made concrete restroom facility, which will be placed south of the existing bus driver restroom. It will have two restrooms and a drinking fountain. The expected cost is \$50,000-\$100,000. The logistics for security and monitoring the area in and around the restrooms still need to be worked out.

## **VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS**

### **A. PROJECT UPDATES**

Assistant Director of Housing/Planning Manager Caldwell stated that staff attended the ICSC's Western Division Conference. Staff pursued developers and retailers for new development and leasing opportunities. The City continues to enhance Montclair's image as a business-friendly City. She also reported that the construction of Lazy Dog Restaurant, Tommy's Car Wash, and Cardenas Market are all making progress and moving along quickly.

## **VIII. CAPITAL PROJECT UPDATES**

Public Works Director/City Engineer Castillo reported the status of the following capital improvement projects:

### **A. LOCAL PROJECTS**

#### **1. CENTRAL AVENUE UTILITY UNDERGROUND PROJECT**

Public Works Director/City Engineer Castillo stated that a utility had to be redesigned before undergrounding it, but it should be completed soon.

#### **2. CITY HALL REMODEL PHASE 1 PROJECT (COUNCIL CHAMBERS IMPROVEMENTS)**

The City Hall Remodel Phase 1 Project is moving along. There is a delay with some of the lighting equipment, which will cause a delay with the

project completion date. The council meeting on October 21, 2019 will be held at the Senior Center.

**3. CENTRAL AVENUE STREET REHABILITATION PROJECT PHASE 1**

Submittals for the Central Avenue Street Rehabilitation Project continue to be approved and fieldwork will begin in October 2019.

**4. REEDER RANCH ROOF REPLACEMENT AND ELECTRICAL PROJECT**

The Reeder Ranch roof is substantially completed. The patio and electrical work still need to be completed, which should be finished soon.

**5. CITY HALL REMODEL PHASE 2 PROJECT (FINANCE OFFICES)**

The bid opening took place on September 19, 2019. The Engineer's estimate was \$940,000 and the lowest bid came in at \$844,000. The contractor selected for the City Hall Phase 2 Project was R Dependable Construction Inc.

**6. HOLT BOULEVARD REHABILITATION PROJECT**

This is a paving project from Mills Avenue to Ramona Avenue, which includes traffic signal modifications for safer turning movement. Construction and paving should begin in six months along with the traffic signal modifications.

**B. REGIONAL PROJECTS**

**1. MONTE VISTA AVENUE/UPRR GRADE SEPERATION PROJECT**

A ribbon-cutting ceremony will be on Monday, September 23, 2019. Three new traffic signals have been installed, but there is an issue with the signal on Monte Vista Avenue and Brooks Street. Staff will be working with Edison to get the signal working properly.

**2. I-10 CORRIDOR PROJECT**

Construction is projected to begin in spring of 2020. This project is a design-build so it is a fast-paced design. There will be plan submittals in October that staff will review, including traffic control. Staff will continue to go through the design and approval process.

**3. CHINO BASIN PROGRAM (IEUA)**

Staff continues to team up with the Inland Empire Utilities Agency (IEUA) on the Chino Basin Program. There are several components involved in this project, which include installing pipelines and looking at agreements with other water agencies to import water from their area. A meeting will be held with grant administrators to make sure that it makes fiscal sense for the City, IEUA, and the contracted agencies before moving forward.

#### 4. FOOTHILL GOLD LINE EXTENSION

City Manager Starr stated that staff will be meeting on Monday, September 23, 2019 with Executive Director Ray Wolfe and SBCTA staff. SBCTA will present their proposal to run Diesel Multiple Unit (DMU) trains on the Metrolink tracks instead of supporting the Gold Line service coming to Montclair directly. At the SBCTA Board meeting, Executive Director Wolfe reported he would take the item to committee next month and hopefully to the Board in November, with a recommendation to “throw in the towel” on the Gold Line. The City has prepared a detailed resolution that will be presented at the October 7, 2019 City Council meeting, which includes a detailed history of the Gold Line and the obstacles it has faced and overcome. Montclair argues to continue the extension of the Gold Line to the Montclair Transcenter in lieu of the competing SBCTA proposal.

#### 5. CENTRAL AVENUE BRIDGE

This project consists of widening and rehabilitating the Central Avenue Bridge. Staff hopes that, as they go through the design process, Caltrans will agree on knocking down the entire bridge and building a brand new one. Staff received six design proposals, and a team of three individuals scored the proposals. Three firms will go through a second phase to be interviewed and staff will select the firm that they would like to recommend to design the bridge. The design contract is expected to be awarded in November. Federally funded projects must go through local assistance, so the design will take at least two years to complete, and still requires approval before the right-of-way phase, which will take another year. Staff then needs approval to move forward with construction. All the phases have an E-76 form that staff will have to get from local assistance. Construction is projected to begin in 2024.

#### IX. COMMITTEE AND CITY MANAGER ITEMS — None

#### X. ADJOURNMENT

At 4:44 p.m., Chair Raft adjourned the meeting of the Public Works Committee. The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on October 17, 2019, in the City Manager’s Conference Room.

Submitted for Public Works Committee approval,

  
Samantha Contreras  
Transcribing Secretary