



Notice of Vacancy

**The City of Montclair Invites You
to Become Active in Your Community!**

There are two (2) vacancies on the Planning Commission

Commission's Purpose

Serves in an advisory capacity to the City Council on land use policy matters that guide short- and long-term physical and environmental development of the City. The Planning Commission has final approval authority on certain land use and design entitlements and recommends action to the City Council on others.

Typical responsibilities include review of plans, reports, and public input as they relate to requests for Conditional Use Permits, Variances, Precise Plans of Design, subdivision maps, Specific Plans, and amendments to the General Plan and Zoning Code.

Ability to participate in public meetings, conduct oneself in a professional manner, and make determinations and statutory findings as to whether projects are consistent with the General Plan, Municipal Code, and Specific Plans (if applicable). Professionally represent the City at meetings and conferences related to the duties of the Planning Commission.

Qualifications

Applicants must be residents and legally registered voters in the City of Montclair.

Meetings

Montclair City Council Chambers
5111 Benito Street, Montclair
Second and fourth Mondays of each month at 7:00 p.m.

Length of Term

Four (4) years – Term expires June 30, 2022

Stipend

\$125 per meeting attended

Applications are being accepted in the City Clerk's Office from Monday, April 30, 2018, until 5:30 p.m. on Wednesday, May 30, 2018. Applications are available at City Hall, 5111 Benito Street, Montclair, or can be mailed via request by calling (909) 625-9416 or emailing cityclerk@cityofmontclair.org.

Applicants will be contacted to schedule interviews with the Planning Commission Interview Panel, which will make its appointment recommendations to the Mayor at either the June 18, or July 2, 2018 City Council meeting.